### INSTRUCTIONS FOR RECTANGULAR ORIGAMI POCKET ENVELOPE

Heavy weight paper Materials:

Tools: Metal ruler

Pencil

Glue (if needed) Glue brush (if needed)

Knife and cutting mat Stylus, for scoring (optional) Bone folder (optional)

Be sure to work on the **wrong side** of the paper

# WRONG SIDE OF PAPER **SECTION A**

5" wide, 6-3/4" high

**Step 1** – Cut paper 21-7/8" long (paste 2 sheets together if necessary, with ½" overlap), and 6-3/4" high.

Leave section below intact (total height 6-3/4" high, bottom of sections B, C & D to be removed, leaving a height of 5".

This section 1-3/4" high

## WRONG SIDE - SECTION B

5" wide, 5" high

← Step 2 – Score & fold so right sides are together (check that top & bottom edges line up évenly)

Step 3 – Score & fold so wrong sides are together. Check that edges line up. Adjust if needed.

Step 4 Open up, score & fold this séction on the diagonal from top

right corner to bottom left corner (wrong sides together). The right side of the diagonal fold should line up with the fold on the right.

**Note:** The bottom corner can be tricky when folding, especially if using cardstock, and can tear easily if not careful.

### WRONG SIDE - SECTION C

\*6-3/4" wide, 5" high (\*Note: measure width only at step 6 so adjustments can be made if needed.)

Step 5 – Fold Sections A & B, and fold over onto Section C.

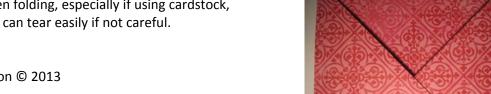
<u>Step 6</u> – \*Check that Section D will fold neatly on top of A, B & C, & depending on the thickness of your paper. Approx. 1/8" may need to be added to the width of C, with D a bit less than 5" wide.

### WRONG SIDE - SECTION D

\*5" wide, 5" high

← Step 7 - Once satisfied, score between C & D, and score a diagonal line in Section D from the top left corner to the bottom right corner.

Step 8 - Fold and tuck Section D into the envelope.



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